

**AGENDA
MID-WAY REGIONAL AIRPORT
JOINT AIRPORT BOARD**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board will be held in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas, on Thursday, September 14, 2023, at 6:00 pm

Members: John Peroyea, II, Chair
 Alex Smith, Vice Chair
 Nanette Paghi
 Jennifer Chelwick
 Joshua Tate
 Kevin Griffin
 Morgan Whitehead

1. Call to Order
2. Invocation
3. Chairman's Opening Remarks
4. **Public Comments:** *Persons may address the Mid-Way Regional Airport Joint Airport Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.*
5. **Consent Agenda:** *All matters under Consent Agenda are considered to be routine by the Airport Board and will be enacted by one motion without separate discussion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*
 - a. Consider Minutes of Meeting scheduled August 10, 2023
 - b. Financial Report – Period Ending August 31, 2023
 - c. FBO Report on Fuel Sales – August 2023
6. Consider Election of Officer: Secretary
7. Consider Salary Adjustment for Airport Manager, Administrative Assistant and Maintenance Worker
8. Discuss Monthly Airport Operations and Projects Report – August 2023
9. Consider Request for Hangar Space Submitted by FL410 Visions, LLC
10. Adjourn

As authorized by Section 551.071(2) of the Texas Government Code, the Board may convene into Closed Executive session for the purpose of seeking confidential legal advice from the Board's Attorney on any agenda item listed herein.

The Airport Board packet is available for viewing by going to the Airport's website. www.mid-wayregional.com

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum
One or more members of the Waxahachie City Council and/or Midlothian City Council may be present at this meeting. No action will be taken by the City Council at this meeting.

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, August 10, 2023, at 6:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Nanette Paghi, Chair
Vice Chair, Alex Smith
Jennifer Chelwick
Joshua Tate
John Peroyea, II
Kevin Griffin

Others Present: Sharlette Wright, Airport Manager
Tammy Bowen, Airport Operations Assistant
Richard Abernethy, Director of Administrative Services, City of Waxahachie
Albert Lawrence, Deputy City Manager, City of Waxahachie
Billie Wallace, Council Representative, City of Waxahachie
Chris Wright, Council Member, City of Waxahachie
Clyde Melick, Assistant Manager, City of Midlothian
Mike Rodgers, Council Member, City of Midlothian

Call to Order: Chair Nanette Paghi called the meeting to order.

Invocation: Chair Nanette Paghi gave the invocation.

Public Comments: There were no public comments.

CONSENT AGENDA:

- Minutes of Meeting Scheduled July 13, 2023
- Financial Report – Period Ending July 31, 2023
- FBO Report on Fuel Sales – July 2023

Ms. Jennifer Chelwick made a motion to approve the Consent Agenda as presented; second by Mr. Kevin Griffin. All Ayes.

REGULAR AGENDA:

Monthly Airport Operations and Projects Report – July 2023: Ms. Sharlette Wright gave a brief overview and answered questions on the Airport Operations and Projects Reports that was included in the packet.

Committee Reports:

Finance: No Report

Economic Development: Vice Chair Alex Smith reported that their discussion circled around property availability. The Economic Development representative from Waxahachie is going to compile a list of property owners adjacent to the Airport so they can reach out to see what is available. In addition, they would like to find a way to merge with KSA Engineers, since they are working on the Master Plan. The Committee would like to make sure they are both on the same path for the Airport.

Education and Tenant Relations: Mr. Joshua Tate reported that a template was created for a new newsletter that will include information on education and tenant relations. The next safety meeting will be on Saturday, August 19. Mr. John Peroyea will be the guest speaker.

Events: Ms. Jennifer Chelwick reported that there is nothing currently planned. However, she has been instructed to investigate the Cleburne airport movie night and emulate that at our Airport.

Community Relations: No Report

Newsletter Format: A template for a newsletter was created and presented to the Board for consideration. The newsletter will be emailed to the tenants and posted on Facebook, Airport's website and bulletin board in Terminal.

Ms. Jennifer Chelwick made a motion to approve the template for a newsletter as presented and for it to go out monthly; second by Mr. Joshua Tate. All Ayes.

Mr. Kevin Sills, 3660 Leigh Erin St., Midlothian, TX, completed a Public Comment Form for this item and joined in discussion with Board Members.

Master Plan Kickoff Meeting Update: Ms. Sharlette Wright shared that the Committee had their first meeting with KSA Engineers. They discussed where they would like the Airport to go, what purpose it serves and what the future could hold. They discussed strengths, weaknesses, opportunities, and threats for the Airport. KSA created a website that will be open for public comments. The comments will be emailed directly to the consultants to be included in the next meeting.

Airport Signage Project: Mr. John Peroyea wanted to clarify that all of the materials and contacts have been turned over to Ms. Sharlette Wright for the signage project. He recommended that the Board officially assign the responsibility to Ms. Wright to follow through with and keep the Board updated.

Ms. Jennifer Chelwick made a motion to pass the responsibility over to Ms. Sharlette Wright for completion of the Airport signage project; second by Mr. Kevin Griffin. All Ayes.

Hangar Audit: Mr. John Peroyea mentioned that it has been a long time since we have had a formal audit of hangars. He noted that we need to make sure that we have everything in order as we progress forward with the new Master Plan.

Mr. John Peroyea made a motion to approve a 60-day time frame to complete an audit of Airport hangars and report back to the Board; second by Mr. Joshua Tate.

Mr. Kevin Sills, 3660 Leigh Erin St., Midlothian, TX, completed a Public Comment Form for this item and joined in discussion with Board Members.

Larry Huntley, 5811 Sweetwater Dr, Midlothian, TX, completed a Public Comment Form for this item and expressed concerns.

Lessee Insurance Report: Mr. Sharlette Wright reported that we are reviewing insurance requirements, so that we can bring together a presentation to be able to show what other Airports are requesting and what our current requirements are to see if the Board would like to make any changes.

Meeting Rules for the Board Including Amendments: Mr. Richard Abernethy mentioned that they have some clarification that they need to get on the Meeting Rules. He first did a quick recap of the Rules. There was a discrepancy regarding the deadline for agenda items. Currently, the Rules say that items are due by 5:00 p.m. on the Tuesday the week prior to the Airport Board meeting. The Tuesday deadline is crucial because we have to meet the City's deadlines for posting agendas. Unfortunately, when the Rules were presented to the Board in March the information given was that Thursday the week before the meeting was the deadline for agenda item requests.

Mr. John Peroyea made a motion to approve changing the deadline for agenda items to Tuesday by 5:00 p.m. the week before the Airport Board meeting; second by Mr. Kevin Griffin. All Ayes.

Midway-Regional Airport Financial Audit Process: Mr. John Peroyea had asked that this item be put on the agenda, but would like to defer it to next month's agenda because he is not ready to present.

Mr. Richard Abernethy gave a quick briefing on what the City currently does for the financial audit process.

Executive Session: The Board convened into Executive Session pursuant to Section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the duties of the Airport Manager including compensation, at 6:41 p.m.

Reconvene to take any Necessary Action Resulting from Executive Session: The Board reconvened to Regular Session at 7:06 p.m. No Action was taken.

Election of Officers: Mr. Richard Abernethy said staff had one item that needed clarification. The Joint Agreement says “The Board shall designate a secretary to keep minutes and records of the Board, who may or may not be a member of the Board itself”. Traditionally, the Board has elected a Secretary, but Ms. Tammy Bowen is still taking the Minutes. It is staff responsibility to maintain the Minutes for both Cities. It is up to the Board if they still want to elect a Secretary or designate Ms. Bowen. Either way, Ms. Bowen will still need to take the Minutes. After a lengthy discussion, the Board agreed that Ms. Bowen should continue taking the Minutes, but chose to elect a Board Secretary. In addition, the Board and staff discussed who should be responsible for putting together the agenda.

Mr. Kevin Griffin made a motion to appoint Mr. John Peroyea as Airport Board Chair; second by Mr. Joshua Tate. The vote was as follows: Ayes: Vice Chair Alex Smith, Mr. Joshua Tate, Mr. John Peroyea, Mr. Kevin Griffin and Mr. Morgan Whitehead. Abstained: Ms. Nanette Paghi and Ms. Jennifer Chelwick. The motion passed

Ms. Jennifer Chelwick made a motion to appoint Mr. Alex Smith as Vice Chair; second by Mr. Kevin Griffin. All Ayes.

Mr. Kevin Griffin made a motion to appoint Mr. Morgan Whitehead as Secretary and second by Mr. John Peroyea, but a pole of the Board did not take place. This item will be on next month’s agenda to consider appointing a Secretary.

Adjournment: There being no further business,

Mr. Alex Smith made a motion to adjourn; second by Ms. Jennifer Chelwick. All Ayes.

Respectfully submitted, Ms. Tammy Bowen, Airport Operations Assistant



City of Waxahachie, TX

Budget Report Account Summary

For Fiscal: FY 2023 Period Ending: 08/31/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 530 - MID-WAY REGIONAL AIRPORT							
Revenue							
<u>530-43200</u>	Grant Reimb-Operating	30,000.00	45,868.00	0.00	45,868.42	0.00	0.42 100.00 %
<u>530-47300</u>	Airport-Fuel Flowage Fees	24,000.00	31,087.00	2,567.09	27,234.83	0.00	-3,852.17 87.61 %
<u>530-47350</u>	Renter Utility Payments	4,925.00	5,310.00	409.09	4,456.85	0.00	-853.15 83.93 %
<u>530-47502</u>	Interest From Cash Pool	2,400.00	22,895.00	0.00	19,388.25	0.00	-3,506.75 84.68 %
<u>530-47607</u>	Facility Rental	2,000.00	1,990.00	0.00	1,640.00	0.00	-350.00 82.41 %
<u>530-47612</u>	Rent-Airport Commercial Leasing	28,276.00	27,976.00	2,925.00	25,853.00	0.00	-2,123.00 92.41 %
<u>530-47613</u>	Rent-Airport Land Options	6,120.00	2,171.00	150.00	1,920.00	0.00	-251.00 88.44 %
<u>530-47614</u>	Rent-Airport T-Hangars	308,616.00	309,294.00	26,030.00	283,316.00	0.00	-25,978.00 91.60 %
<u>530-47615</u>	Rent-Aircraft Parking	4,500.00	4,435.00	411.25	3,950.58	0.00	-484.42 89.08 %
<u>530-47616</u>	Rent-Airport Box Hangars	81,057.00	81,048.00	6,754.00	74,294.00	0.00	-6,754.00 91.67 %
<u>530-47618</u>	Rent-Airport-Corporate Hangars	102,996.00	102,996.00	8,583.00	94,413.00	0.00	-8,583.00 91.67 %
<u>530-48325</u>	Contribution - City of Midlothian	0.00	76,810.00	0.00	0.00	0.00	-76,810.00 0.00 %
<u>530-48326</u>	Contribution - WCDC	0.00	76,810.00	0.00	0.00	0.00	-76,810.00 0.00 %
<u>530-49650</u>	Miscellaneous Revenue	8,000.00	8,800.00	53.60	8,826.23	0.00	26.23 100.30 %
	Revenue Total:	602,890.00	797,490.00	47,883.03	591,161.16	0.00	-206,328.84 74.13 %
Expense							
<u>530-199-51100</u>	Salaries	217,700.00	214,070.00	16,304.86	197,764.77	0.00	16,305.23 92.38 %
<u>530-199-51400</u>	Seasonal/Temporary Salary	11,630.00	10,420.00	0.00	5,460.20	0.00	4,959.80 52.40 %
<u>530-199-51500</u>	Salaries-Overtime	0.00	1,620.00	78.94	958.85	0.00	661.15 59.19 %
<u>530-199-52100</u>	Longevity	2,670.00	2,460.00	204.00	2,244.00	0.00	216.00 91.22 %
<u>530-199-52200</u>	Retirement-FICA	17,750.00	17,100.00	1,206.88	15,370.87	0.00	1,729.13 89.89 %
<u>530-199-52400</u>	Life & Health Insurance	26,160.00	26,130.00	2,584.81	24,759.20	0.00	1,370.80 94.75 %
<u>530-199-52501</u>	Retirement Plan Contribution-TMRS	35,470.00	34,960.00	2,685.55	32,292.72	0.00	2,667.28 92.37 %
<u>530-199-52600</u>	Workers' Compensation	4,910.00	4,730.00	340.11	4,240.91	0.00	489.09 89.66 %
<u>530-199-53200</u>	Professional Services	3,300.00	3,900.00	0.00	3,804.43	0.00	95.57 97.55 %
<u>530-199-53201</u>	Training	900.00	350.00	0.00	150.00	0.00	200.00 42.86 %
<u>530-199-53310</u>	Bank Service Charges	7,320.00	14,133.00	0.00	10,551.54	0.00	3,581.46 74.66 %
<u>530-199-54101</u>	Utilities - Water	9,318.00	9,616.00	0.00	5,818.06	0.00	3,797.94 60.50 %
<u>530-199-54210</u>	Refuse Services	1,400.00	1,427.00	0.00	1,018.14	0.00	408.86 71.35 %
<u>530-199-54310</u>	Maintenance, Building (Upkeep)	27,823.00	27,823.00	502.99	19,514.84	0.00	8,308.16 70.14 %
<u>530-199-54320</u>	Maintenance, Improvements	18,720.00	59,897.00	0.00	59,886.18	0.00	10.82 99.98 %
<u>530-199-54330</u>	Maintenance, Purchased Equipment	4,800.00	34,025.00	0.00	26,640.61	0.00	7,384.39 78.30 %
<u>530-199-54340</u>	Maintenance, Purchased - Vehicle	360.00	360.00	0.00	111.50	0.00	248.50 30.97 %

Budget Report

For Fiscal: FY 2023 Period Ending: 08/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<u>530-199-54345</u>	Maintenance, Leased Vehicle	500.00	9.00	0.00	8.25	0.00	0.75	91.67 %
<u>530-199-54350</u>	Maintenance, Other City Property	1,700.00	2,232.00	0.00	3,231.20	0.00	-999.20	144.77 %
<u>530-199-54395</u>	Maintenance, Contingency	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>530-199-54400</u>	Vehicle Lease	0.00	4,106.00	256.62	2,822.82	0.00	1,283.18	68.75 %
<u>530-199-54410</u>	Facilities Rental-Land & Bldgs	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
<u>530-199-54420</u>	Equipment & Vehicle Rental	2,849.00	2,005.00	74.28	1,202.51	75.32	727.17	63.73 %
<u>530-199-54430</u>	Uniform/Janitorial Supply Rental	650.00	650.00	0.00	444.48	0.00	205.52	68.38 %
<u>530-199-55100</u>	Insurance & Bonds	28,475.00	29,590.00	0.00	29,589.38	0.00	0.62	100.00 %
<u>530-199-55150</u>	Phones, Pagers, Internet, Cable	1,360.00	1,787.00	112.54	1,261.73	0.00	525.27	70.61 %
<u>530-199-55200</u>	Postage	75.00	75.00	0.00	0.00	0.00	75.00	0.00 %
<u>530-199-55260</u>	Advertising & Promotions	500.00	500.00	0.00	350.73	0.00	149.27	70.15 %
<u>530-199-55270</u>	Special Events	8,500.00	8,500.00	3,467.50	7,399.26	0.00	1,100.74	87.05 %
<u>530-199-55350</u>	Travel (Mileage Meals Lodging)	2,200.00	2,200.00	0.00	1,751.93	0.00	448.07	79.63 %
<u>530-199-55400</u>	Memberships/License/Cert Renewal	940.00	940.00	0.00	375.00	0.00	565.00	39.89 %
<u>530-199-55420</u>	Publications/Subscriptions	0.00	1,080.00	0.00	1,080.00	0.00	0.00	100.00 %
<u>530-199-55450</u>	Board & Local Meetings	100.00	100.00	0.00	0.00	0.00	100.00	0.00 %
<u>530-199-55800</u>	State/EPA Permit Fees	400.00	400.00	0.00	0.00	0.00	400.00	0.00 %
<u>530-199-56100</u>	Supplies & Equipment	3,250.00	5,250.00	0.00	4,260.03	0.00	989.97	81.14 %
<u>530-199-56101</u>	Supplies & Equip-Chem/Janitorial/Lab/Medical/Tool	300.00	300.00	0.00	247.95	0.00	52.05	82.65 %
<u>530-199-56103</u>	Supplies & Equip-Motor Vehicle Parts & Equipment	1,000.00	1,430.00	0.00	1,429.16	0.00	0.84	99.94 %
<u>530-199-56104</u>	Supplies & Equip-Computers & Accessories	500.00	500.00	0.00	0.00	0.00	500.00	0.00 %
<u>530-199-56202</u>	Gasoline & Oil for Vehicle/Equip	5,752.00	5,581.00	98.06	2,761.14	0.00	2,819.86	49.47 %
<u>530-199-56204</u>	Electricity	23,983.00	20,235.00	2,071.46	16,493.25	0.00	3,741.75	81.51 %
<u>530-199-57500</u>	Office & Other Equipment	20,000.00	20,175.00	0.00	20,174.75	0.00	0.25	100.00 %
	Expense Total:	504,765.00	570,666.00	29,988.60	505,470.39	75.32	65,120.29	88.59 %
	Fund: 530 - MID-WAY REGIONAL AIRPORT Surplus (Deficit):	98,125.00	226,824.00	17,894.43	85,690.77	-75.32	-141,208.55	37.75 %
	Report Surplus (Deficit):	98,125.00	226,824.00	17,894.43	85,690.77	-75.32	-141,208.55	37.75 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 530 - MID-WAY REGIONAL AIRPORT							
Revenue	602,890.00	797,490.00	47,883.03	591,161.16	0.00	-206,328.84	74.13 %
Expense	504,765.00	570,666.00	29,988.60	505,470.39	75.32	65,120.29	88.59 %
Fund: 530 - MID-WAY REGIONAL AIRPORT Surplus (Deficit):	98,125.00	226,824.00	17,894.43	85,690.77	-75.32	-141,208.55	37.75 %
Report Surplus (Deficit):	98,125.00	226,824.00	17,894.43	85,690.77	-75.32	-141,208.55	37.75 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
530 - MID-WAY REGIONAL AIRPC	98,125.00	226,824.00	17,894.43	85,690.77	-75.32	-141,208.55
Report Surplus (Deficit):	98,125.00	226,824.00	17,894.43	85,690.77	-75.32	-141,208.55

AIRPORT OPERATIONS REPORT										
	Based Aircraft	Waiting List	Inquires	Placement	Accident/Incident	Noise Complaints	Other Complaints	Total Ops	100LL	Jet
2022										
Jan	95	52	4	0	0	0	0	Not Available	1717	4219
Feb	95	55	3	0	0	0	0	Not Available	2539	9128
Mar	95	47	2	0	0	0	0	Not Available	5018	9142
Apr	95	48	1	0	0	0	0	1695	4708	6378
May	95	49	3	1	0	0	0	2653	3795	5976
June	95	50	2	0	0	0	0	1736	6312	4997
July	95	51	3	0	0	0	0	Not Available	5178	10184
Aug	95	50	2	0	0	0	0	1029	3710	10398
Sept	92	51	0	0	0	0	0	1593	7537	10513
Oct	92	52	1	0	0	0	0	7975	6330	14139
Nov	92	52	0	0	0	1	0	Not Available	5030	13240
Dec	94	46	2	1	0	0	0	3103	2280	9256
	Based Aircraft	Waiting List	Inquires	Placement	Accident/Incident	Noise Complaints	Other Complaints	Total Ops	100LL	Jet
2023										
Jan	94	47	1	0	0	0	0	3788	2049	10299
Feb	93	47	2	0	0	0	0	4299	2090	6550
Mar	93	48	4	0	0	0	0	5116	2990	12467
Apr	93	48	1	0	0	0	0	5264	3402	8351
May	92	47	2	1	0	0	0	7614	3806	10042
June	92	45	0	0	0	0	0	5595	3520	12044
July	91	48	3	0	0	0	0	8166	4380	9131
Aug	93	49	3	1	1	0	0	8153	3794	6590

JWY Operations Summary 8/1/2023 - 8/31/2023



Aircraft Counts

Based Aircraft Operations:	373
Itinerant Aircraft Operations:	7780

Operations Per Year

Year	Total
2023	49096
2022	4726

Operations Per Month

Month	Total
September 2023	901
August 2023	8153
July 2023	8361
June 2023	5595
May 2023	7614
April 2023	5264
March 2023	5116
February 2023	4300
January 2023	3792
December 2022	3244
November 2022	430
October 2022	730
September 2022	322

Operations by Category

Category	2019	2020	2021	2022	2023
Air Taxi	0	0	0	120	1018
Local GA	0	0	0	415	3380

Itinerant GA	0	0	0	4191	44720
Itinerant Military	0	0	0	0	6

Top Manufacturers & Models

Manufacturer	Model	Total
CESSNA	C172	3568
PIPER	P28A	817
UNKNOWN	P28A	486
PIPER	P28A	348
PIPER AIRCRAFT INC	P28A	314
CESSNA	C182	285
CESSNA	C150	222
UNKNOWN	PA44	166
PIPER	PA44	144
AMERICAN	AA5	140
PIPER AIRCRAFT INC	P28A	136
GRUMMAN AMERICAN AVN. CORP.	AA5	125
TEXTRON AVIATION INC	C172	96
PIPER AIRCRAFT INC	PA44	92
PIPER	PA18	70
PIPER	PA30	70
DE DOMINICIS ALEX	RV7A	68
CESSNA	C172	66
TEXTRON AVIATION INC	C172	52
CESSNA	C177	48
UNKNOWN		38
BELL	B407	35
UNKNOWN	H47	31
BELL HELICOPTER TEXTRON CANADA	B407	30
DEDOMINICIS ALEX E	RV10	30
BELLANCA	BL17	28

CESSNA	C152	28
CZECH SPORT AIRCRAFT A S	PPS	26
SOCATA	TAMP	26
CIRRUS DESIGN CORP	SR22	25
BEECH	BE35	24
RAINWATER GREG	RV4	24
DOUGLAS	DC3	22
PIPER	PA22	20
METAL FEATHERS INC/MAGEE JD	RV7	19
ROBINSON HELICOPTER COMPANY	R44	18
CESSNA	C190	14
MOONEY	MO20	14
ROCKWELL INTERNATIONAL CORP	SBR2	14
SAAB-SCANIA	Z26	13
VASHON AIRCRAFT	RR7	13
BELLANCA	BL8	12
PIPER	PA44	12
PIPER AIRCRAFT INC	PA44	12
UNKNOWN	PC24	12
PIPER	PA32	10
ROBINSON HELICOPTER	R22	9
BEECH	BE33	8
CESSNA	C180	8
DONHAM TIMOTHY J	RV8A	8

Aircraft Approach Category & Design Group

Category & Group	Total
A-I	7567
A-II	53
A-III	21
B-I	40

B-II	39
B-III	3
C-I	4
C-II	6
D-I	84
UNK	385

Aircraft Type	
Type	Total
Helicopter	128
Jet	39
Multi-Prop	569
Narrow	13
Regional	4
Single-Prop	7333
Unknown	67

Engine Type	
Type	Total
4 Cycle	306
Reciprocating	6933
Turbo-fan	43
Turbo-prop	29
Turbo-shaft	100
Unknown	742

Airline Code	
Code	Total
CAP	58
EJA	1
GA	6522

LXJ	1
TRF	4
UNKNOWN	1567

MotionInfo
PO Box 612, Orleans MA 02653

+1 (401) 247-7780
support@motioninfo.com

Monthly Airport Operations and Projects Report - August 2023

Attachment A - Airport Projects

Project Name	Description	Status	Funding
Hangar Audit	Inspect and document condition of hangars. Notify tenants of any infraction of the Hangar Use Policy, Airport Rules & Regulations or Minimum Standards.	The audit is complete, the report will be forthcoming. Only 8 hangars were in complete compliance.	N/A
Master Plan	Update the Airport Master Plan to determine the future maintenance projects and growth for the Airport.	Next meeting will be in late October early November. Completed survey and returned for review.	ARPA Funds
Business Plan	The Business Plan will help guide the future of the airport and will be used with the Master Plan.	Completed survey and a review will be scheduled in October.	Sponsor Funded
Airport Runway Rehab design	As part of the Airport's Capital Improvement Program this project would rehabilitate the runway/taxiway and apron surfaces.	We have been included in the State program and the project is scheduled to start in October which is a year early. Meeting with Sean Newton (TXDOT) 9/25	FAA/TxDOT Grants 90/10
Infrastructure Investment and Jobs Act (IIJA) Funds	Mid-Way Regional Airport received \$159,000 in grant funding from this infrastructure law passed in late 2021. \$295,000 for the next 3 years.	TXDOT has reached an agreement with the FAA and we will be receiving information soon on the availability of funds.	IIJA Funds
Stormwater Pollution Prevention Plan	The SW3P has Monthly, Quarterly and Annual compliance inspections to maintain compliance with TCEQ regulations.	Received two proposals, Byington Group that just quoted \$180 per hour. HCSW quoted \$1,150 with additional charges to be determined after the plan is reviewed. The price is dependent on how many updates are required in the narrative.	AIP supplemental grant 90/10 FAA/TXDOT/RAMP Grant 50/50

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AWOS	Status of AWOS replacement	Due to the timing of the State grant, the AWOS will go out for bid again in September. 90/10 State Grant Set for September 28th Commission.	State Grant 90/10
5 year CIP Update	The 5yr CIP helps prepare for the future expenditures that will be needed for new projects and routine maintenance.	Meeting with TXDOT to discuss current CIP status due to change in project timing. Will discuss during 9/25 meeting.	AIP Grants/NPE
Airport Signage	Following up on signage throughout both Cities to help with visibility and awareness.	Midlothian - signs in place. Waxahachie - waiting on the budget to be approved before we can move forward.	N/A