

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, June 13, 2024, at 4:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Morgan Whitehead, Vice Chair
Nanette Paghi
Jennifer Chelwick
Pete Setian

Members Absent: Alex Smith, Chair
Kevin Griffin
Ryan Anderson

Others Present: Sharlette Wright, Airport Manager
Tammy Bowen, Airport Operations Assistant
Dale Sigler, Director of Administrative Services, City of Waxahachie
Clyde Melick, Assistant City Manager, City of Midlothian
Ross Weaver, Council Representative, City of Midlothian
Tres Atkins, Council Representative, City of Waxahachie
Chris Wright, Council Member, Mayor Pro Tem, City of Waxahachie

Call to Order: Vice Chair Morgan Whitehead called the meeting to order.

Invocation: Ms. Nanette Paghi gave the invocation.

Public Comments: There were no public comments. Everyone in the room outside of the Board and Staff introduced themselves including the two new City Council Representatives.

CONSENT AGENDA:

- Financial Report – Period Ending May, 2024
- Operations Report – May, 2024
- FBO Report on Fuel Sales – May, 2024

Ms. Jennifer Chelwick moved to approve the Consent Agenda with the removal of the Minutes of Meeting Scheduled May 9, 2024 over to the Regular Agenda; second by Ms. Nanette Paghi. All Ayes.

REGULAR AGENDA:

Minutes of Meeting Scheduled May 9, 2024: Mr. Pete Setian shared that he did not feel the Board was comfortable with the five-year plan as recorded in the Minutes. After discussion and explanation,

Mr. Pete Setian moved to approve the Minutes of Meeting Scheduled May 9, 2024 as presented; second by Ms. Jennifer Chelwick. All Ayes.

Monthly Projects Report – May 2024: Ms. Sharlette Wright gave a brief overview and answered questions on the projects report for May 2024.

- Master Plan and Business Plan – KSA was presented with more information that they requested. We are hoping to get a draft copy next month. We are waiting for some finalization on the Airport Layout Plan (ALP), which is drawings of what we foresee in the future. The ALP still needs to be approved.
- Airport Runway Rehab/Design – The design phase will start in July 2024 and be completed in September 2024. The Construction phase is scheduled for March 2025 and should be completed in September 2025.

- Air Conditioner- The air conditioner for the Terminal upstairs has not been cooling properly. There is a humidity issue. There have been several different contractors look at the unit. We have a tech coming Monday and hope to have a resolution. The funds for the repair are allocated this budget year.

Mr. Pete Setian asked about the Infrastructure Investment and Jobs Act Funds. Sharlette explained that it took two years for TxDOT to decide how they were going to manage the money. They were fighting with the FAA. Right now, we are looking at what we are going to spend it on. If we do not have 2022 ear-marked by the first of June next year we will lose it. We are looking at using the first year for the planning phase of a project. We can bank the other three years to pay for construction. We just have to come up with our match.

Pancake Breakfast Fly-In/Drive-In Report: Ms. Tammy Bowen reported that the Pancake Breakfast Fly-In/Drive-In was a successful event. We fed over 1,100 people pancakes. Based on the cars and lines there were a lot more attendees than normal. Ms. Jennifer Chelwick pointed out that we lost money this year (\$363.26), so we will need to figure that out for next year. The Board discussed the possibility of having additional events in the future and asked to put it on the next agenda.

Adjournment: There being no further business,

Mr. Pete Setian moved to adjourn; second by Ms. Jennifer Chelwick. All Ayes.

Respectfully submitted, Ms. Tammy Bowen, Airport Operations Assistant