

## **MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, February 8, 2024, at 6:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Vice Chair, Alex Smith  
Nanette Paghi  
Jennifer Chelwick  
Kevin Griffin  
Morgan Whitehead  
Ryan Anderson  
Pete Setian

Others Present: Sharlette Wright, Airport Manager  
Tammy Bowen, Airport Operations Assistant  
Dale Sigler, Director of Administrative Services, City of Waxahachie  
Albert Lawrence, Deputy City Manager, City of Waxahachie  
Chris Wright, Council Member, Mayor Pro Tem, City of Waxahachie  
Clyde Melick, Assistant Manager, City of Midlothian  
Justin Coffman, Mayor, City of Midlothian

**Call to Order:** Vice Chair Alex Smith called the meeting to order.

**Invocation:** Ms. Nanette Paghi gave the invocation.

**Recognition of Incoming Board Members, Ryan Anderson and Pete Setian:** Vice Chair Alex Smith introduced the two newly appointed Midlothian Board Members, Ryan Anderson and Pete Setian.

**Public Comments:** Mr. John Bielamowicz, Airport Tenant, shared his experience when he flew to Tennessee to see the last solar eclipse. He encouraged the Board to be prepared for the solar eclipse in April.

### **CONSENT AGENDA:**

- Minutes of Meeting Scheduled September 14, 2023
- Financial Report – Period Ending January, 2024
- FBO Report on Fuel Sales – January, 2024

Ms. Jennifer Chelwick made a motion to approve the Consent Agenda as presented; second by Ms. Nanette Paghi. All Ayes.

### **REGULAR AGENDA:**

**Airport Board 101 Presentation:** Ms. Sharlette Wright gave a power point presentation explaining the purpose of the Board, federal funding/grants, grant assurances, Airport businesses and Airport activities.

**Monthly Airport Operations and Projects Report – January 2024:** Ms. Sharlette Wright gave a year end recap on operations and fuel sales for 2023. There were 72,959 operations last year. Southern Star Aviation sold 122,413 gallons of jet fuel and 39,265 gallons of AvGas. She updated the Board on Airport projects.

- RAMP Grant - The Routine Airport Maintenance Grant changed from 50/50 to 90/10 this year. The grant total is \$100,000. We are waiting to see what the total will be to repair the PAPI to see if we can use the RAMP grant or if we need to look at some other source of funding.
- Master Plan – The ARPA Funds are paying for the Master Plan. The next Committee meeting will take place in March.
- Business Plan - We are starting to get the drafts in for review for the Business Plan. They will be sent out to the Board for their review and comments.
- Airport Runway Rehab/Design - We have been included in the State program for the runway rehab and design. The pavement grouping should save us about \$700,000. The project is scheduled to start in early Spring/Summer of 2024.

- Infrastructure Investment and Jobs Act Funds - TxDOT finally got an agreement with the FAA to distribute the funds. We have three years-worth of money sitting there that will need to be spent by 2025 or we will lose the first year of funds.
- AWOS – The current company that has the maintenance contract has been giving us issues with getting here and repairing the AWOS. When they replaced the board, they neglected to put a cooling fan on it. As soon as it got hot it would shut down. They never made the trip to replace the board, so the board got fried because it overheated too much. It is under warranty. After they replace it we will wait one week and then change to the new service provider.

The new AWOS is on order. As soon as we receive the AWOS the new service provider will come out to install it.

- 5 Year CIP Update – We now have a new planner at TxDOT, David Kirkpatrick. We should get a better idea of a timeline once he has completed the groupings for State funded projects.

**Update on Hangar Inspections:** Ms. Sharlette Wright explained after doing the hangar inspections there were a few that were not in compliance. We will be re-evaluating them in the next couple of weeks to see if they have complied. A lot of it was household items, open containers of oil and daisy chaining of extension cords.

**Update on Grants Issued:** This item was addressed under “Monthly Airport Operations and Projects Report – January 2024”.

**Year End Recap for FY 2023:** This item was address under “Monthly Airport Operations and Projects Report – January 2024”.

**Solar Eclipse 2024:** Ms. Sharlette Wright shared that because of the influx of people expected to come to our area for the eclipse we are trying to be pro-active. Porta potties have been ordered and we have glasses for those who fly in. We have a form to fill out for those that would like to reserve space on the Ramp for their airplane. Mr. Ken Lantz mentioned that he is working closely with Sharlette and Tammy. There is a plan set in place to look at the footprint of the aircraft we will have, the ramp space available and what services they may need. It was asked if people would be able to camp at the Airport. Mr. Clyde Melick shared that they do not allow camping on City property. Mr. Albert Lawrence informed everyone that it would require City Council approval.

**Amending the Mid-Way Regional Airport Joint Airport Board Meeting Rules to Change the Time of the Airport Board Meetings:**

Ms. Jennifer Chelwick made a motion to approve amending the Mid-Way Regional Airport Joint Airport Board Meeting Rules to Change the Time of the Airport Board Meetings back to 4:00 pm; second by Ms. Nanette Paghi. The vote was as follows. Ayes: Vice Chair Alex Smith, Ms. Jennifer Chelwick, Ms. Nanette Paghi, Mr. Morgan Whitehead and Mr. Ryan Anderson. Naes: Mr. Kevin Griffin and Mr. Pete Setian. The motion carried.

**Re-Appointment of Board Officers – Chair and Vice Chair:**

Ms. Nanette Paghi made a motion to appoint Mr. Alex Smith as Chair and Mr. Morgan Whitehead as Vice Chair; second by Ms. Jennifer Chelwick. All Ayes.

**Adjournment:** There being no further business,

Ms. Nanette Paghi made a motion to adjourn; second by Ms. Jennifer Chelwick. All Ayes.

Respectfully submitted, Ms. Tammy Bowen, Airport Operations Assistant