

**AGENDA**  
**MID-WAY REGIONAL AIRPORT**  
**JOINT AIRPORT BOARD**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board will be held in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas on Thursday, January 8, at 4:00 pm.

Members: Kevin Griffin, Chair  
Jennifer Chelwick, Vice Chair  
Brad Owens  
Nanette Paghi  
Morgan Whitehead  
Pete Setian  
Ricky Armstrong

1. Call to Order
2. Invocation
3. **Public Comments:** *Persons may address the Mid-Way Regional Airport Joint Airport Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.*
4. **Consent Agenda:** *All matters under Consent Agenda are considered to be routine by the Airport Board and will be enacted by one motion without separate discussion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*
  - a. Consider Minutes of Meeting Scheduled November 13, 2025
  - b. Financial Report – Period Ending December 2025
  - c. Operations Report – November and December 2025
  - d. FBO Report on Fuel Sales – November and December 2025
5. Discuss Monthly Projects Report – November and December 2025
6. Notification of Contract Award for Roof Restoration Project to LBK.
7. Adjourn

**As authorized by Section 551.071(2) of the Texas Government Code, the Board may convene into Closed Executive session for the purpose of seeking confidential legal advice from the Board's Attorney on any agenda item listed herein.**

The Airport Board packet is available for viewing by going to the Airport's website. [www.mid-wayregional.com](http://www.mid-wayregional.com)

**ACCESSIBILITY STATEMENT**

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the ADA Coordinator at (469) 309-4000 or (TDD) 1-800-RELAY TX

*Notice of Potential Quorum*

*One or more members of the Waxahachie City Council and/or Midlothian City Council may be present at this meeting. No action will be taken by the City Council at this meeting.*

**CERTIFICATION**

I hereby certify that the above notice of meeting was posted on the bulletin board at City Hall, City of Waxahachie, Texas, a place readily accessible to the general public at all times, on December 31, 2025 at 11:00 a.m., and remained posted for at least three (3) business days preceding the scheduled time of said a meeting.



Amber Villarreal, TRMC, CMC  
City Secretary

## MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Board was held on Thursday, November 13, 2025, at 4:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Kevin Griffin, Chair  
Jennifer Chelwick, Vice Chair  
Nanette Paghi  
Ricky Armstrong  
Pete Setian  
Morgan Whitehead

Members Not Present: Brad Owens

Others Present: Sharlette Wright, Airport Manager  
Taylor Martin, Airport Operations Coordinator  
Dustin Deel, Director of Administrative Services, City of Waxahachie  
Clyde Melick, Assistant City Manager, City of Midlothian  
Ross Weaver, Council Representative, City of Midlothian

### 1. Call to Order

Chair Kevin Griffin called the meeting to order.

### 2. Invocation

Nanette Paghi gave the invocation.

### 3. Public Comments

None

### 4. Consent Agenda

- a. Consider Minutes of Meeting Scheduled October 2025
- b. Financial Report - Period Ending October 2025
- c. Operations Report - October 2025
- d. FBO Report on Fuel Sales - October 2025

### **Action:**

*Jennifer Chelwick motioned to approve the consent agenda as presented. Motion was seconded by Ricky Armstrong. All Ayes.*

### 5. Monthly Projects Report – November 2025

Airport Manager Sharlette Wright gave a brief overview of the projects report.

- New Lease Roll out – The additional liability insurance requirement has been removed, and new leases have been sent to tenants.
- Pavement Project – Phase 1 is anticipated to begin February 2, 2026. Phase 2 is anticipated to begin on March 23-29, 2026.
- Self-Service Fuel Expansion – The engineering is still in progress. The expansion will go out for bid once the engineering has been completed.

- Roof Repairs – RFQ will be posted on November 15 and November 22 by the City of Midlothian and the bid will open on December 2, 2025.
- Management Software – Software implementation has begun. Aero Simple has been given documentation to begin digitization.
- Gate Access – Two quotes have been received, and airport staff are awaiting the final quotes needed.

## 6. Discussion of Subleasing

Hangar space is currently being subleased without approval from the airport manager. Airport management has requested to hear the Joint Airport Board's views on the subleasing of hangar space. Subleasing of hangar space in box hangars will be allowed, as outlined in the hangar lease, pending manager approval and all proper documentation has been received.

## 7. Adjournment

There being no further business, *Jennifer Chelwick moved to adjourn the meeting. Motion was seconded by Nanette Paghi. All Aves.*

Respectfully submitted,

Taylor Martin, Airport Coordinator



# Budget Report Account Summary

For Fiscal: FY 2026 Period Ending: 01/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 530 - MID-WAY REGIONAL AIRPORT</b>							
<b>Revenue</b>							
<a href="#">530-43100</a>	Grant Reimb-Capital	246,120.00	246,120.00	0.00	0.00	-246,120.00	100.00 %
<a href="#">530-43200</a>	Grant Reimb-Operating	100,000.00	100,000.00	0.00	4,949.73	-95,050.27	95.05 %
<a href="#">530-47300</a>	Airport-Fuel Flowage Fees	32,000.00	32,000.00	0.00	2,873.16	-29,126.84	91.02 %
<a href="#">530-47350</a>	Renter Utility Payments	5,500.00	5,500.00	0.00	583.57	-4,916.43	89.39 %
<a href="#">530-47502</a>	Interest From Cash Pool	15,000.00	15,000.00	0.00	4,091.71	-10,908.29	72.72 %
<a href="#">530-47607</a>	Facility Rental	2,000.00	2,000.00	0.00	100.00	-1,900.00	95.00 %
<a href="#">530-47612</a>	Rent-Airport Commercial Leasing	29,000.00	29,000.00	0.00	2,202.00	-26,798.00	92.41 %
<a href="#">530-47613</a>	Rent-Airport Land Options	0.00	0.00	0.00	2,523.75	2,523.75	0.00 %
<a href="#">530-47614</a>	Rent-Airport T-Hangars	352,000.00	352,000.00	0.00	21,851.00	-330,149.00	93.79 %
<a href="#">530-47615</a>	Rent-Aircraft Parking	4,500.00	4,500.00	0.00	210.00	-4,290.00	95.33 %
<a href="#">530-47616</a>	Rent-Airport Box Hangars	78,000.00	78,000.00	0.00	6,867.00	-71,133.00	91.20 %
<a href="#">530-47618</a>	Rent-Airport-Corporate Hangars	103,000.00	103,000.00	0.00	14,560.66	-88,439.34	85.86 %
<a href="#">530-49650</a>	Miscellaneous Revenue	5,800.00	5,800.00	0.00	0.00	-5,800.00	100.00 %
	<b>Revenue Total:</b>	<b>972,920.00</b>	<b>972,920.00</b>	<b>0.00</b>	<b>60,812.58</b>	<b>-912,107.42</b>	<b>93.75%</b>
<b>Expense</b>							
<a href="#">530-199-51100</a>	Salaries	257,260.00	257,260.00	0.00	71,359.37	185,900.63	72.26 %
<a href="#">530-199-51400</a>	Seasonal/Temporary Salary	17,050.00	17,050.00	0.00	6,914.34	10,135.66	59.45 %
<a href="#">530-199-51500</a>	Salaries-Overtime	1,615.00	1,615.00	0.00	212.50	1,402.50	86.84 %
<a href="#">530-199-52100</a>	Longevity	1,520.00	1,520.00	0.00	360.00	1,160.00	76.32 %
<a href="#">530-199-52200</a>	Retirement-FICA	20,260.00	20,260.00	0.00	6,055.31	14,204.69	70.11 %
<a href="#">530-199-52400</a>	Life & Health Insurance	25,690.00	25,690.00	0.00	7,466.52	18,223.48	70.94 %
<a href="#">530-199-52501</a>	Retirement Plan Contribution-TMR	45,380.00	45,380.00	0.00	12,677.09	32,702.91	72.06 %
<a href="#">530-199-52600</a>	Workers' Compensation	5,620.00	5,620.00	0.00	1,565.01	4,054.99	72.15 %
<a href="#">530-199-53200</a>	Professional Services	4,500.00	39,500.00	0.00	4,235.82	35,264.18	89.28 %
<a href="#">530-199-53201</a>	Training	2,125.00	2,125.00	0.00	550.00	1,575.00	74.12 %
<a href="#">530-199-53310</a>	Bank Service Charges	14,833.00	14,833.00	0.00	2,051.61	12,781.39	86.17 %
<a href="#">530-199-53401</a>	Computer Services and Support	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
<a href="#">530-199-54101</a>	Utilities - Water	9,060.00	9,060.00	0.00	293.67	8,766.33	96.76 %
<a href="#">530-199-54210</a>	Refuse Services	1,461.00	1,461.00	0.00	380.69	1,080.31	73.94 %
<a href="#">530-199-54310</a>	Maintenance, Building (Upkeep)	28,643.00	28,643.00	0.00	5,074.44	23,568.56	82.28 %
<a href="#">530-199-54320</a>	Maintenance, Improvements	16,560.00	16,560.00	0.00	0.00	16,560.00	100.00 %
<a href="#">530-199-54330</a>	Maintenance, Purchased Equipmen	5,138.00	5,138.00	0.00	472.90	4,665.10	90.80 %
<a href="#">530-199-54340</a>	Maintenance, Vehicle	360.00	360.00	0.00	0.00	360.00	100.00 %
<a href="#">530-199-54345</a>	Maintenance, Leased Vehicle	0.00	0.00	0.00	177.74	-177.74	0.00 %
<a href="#">530-199-54350</a>	Maintenance, Other City Property	1,700.00	14,385.00	0.00	13,580.29	804.71	5.59 %
<a href="#">530-199-54395</a>	Maintenance, Contingency	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">530-199-54400</a>	Vehicle Lease	3,146.00	3,146.00	0.00	810.06	2,335.94	74.25 %
<a href="#">530-199-54410</a>	Facilities Rental-Land & Bldgs	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">530-199-54430</a>	Uniform/Janitorial Supply Rental	800.00	800.00	0.00	225.00	575.00	71.88 %
<a href="#">530-199-55100</a>	Insurance & Bonds	39,530.00	39,530.00	0.00	0.00	39,530.00	100.00 %
<a href="#">530-199-55150</a>	Phones, Pagers, Internet, Cable	2,761.00	2,761.00	0.00	216.87	2,544.13	92.15 %
<a href="#">530-199-55200</a>	Postage	75.00	75.00	0.00	0.00	75.00	100.00 %
<a href="#">530-199-55260</a>	Advertising & Promotions	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">530-199-55270</a>	Special Events	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">530-199-55350</a>	Travel (Mileage Meals Lodging)	3,592.00	3,592.00	0.00	244.56	3,347.44	93.19 %
<a href="#">530-199-55400</a>	Memberships/License/Cert Renew	940.00	940.00	0.00	0.00	940.00	100.00 %
<a href="#">530-199-55420</a>	Publications/Subscriptions	2,030.00	2,030.00	0.00	1,995.00	35.00	1.72 %
<a href="#">530-199-55450</a>	Board & Local Meetings	100.00	100.00	0.00	55.00	45.00	45.00 %
<a href="#">530-199-55800</a>	State/EPA Permit Fees	400.00	400.00	0.00	0.00	400.00	100.00 %
<a href="#">530-199-56100</a>	Supplies & Equipment	9,200.00	9,200.00	0.00	1,235.12	7,964.88	86.57 %

Budget Report

For Fiscal: FY 2026 Period Ending: 01/31/2026

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
<a href="#">530-199-56101</a>	Supplies & Equip-Chem/Janitorial/L	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">530-199-56103</a>	Supplies & Equip-Motor Vehicle Par	1,000.00	1,000.00	0.00	494.91	505.09	50.51 %
<a href="#">530-199-56104</a>	Supplies & Equip-Computers & Acc	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">530-199-56202</a>	Gasoline & Oil for Vehicle/Equip	5,131.00	5,131.00	0.00	194.53	4,936.47	96.21 %
<a href="#">530-199-56204</a>	Electricity	21,280.00	21,280.00	0.00	4,190.63	17,089.37	80.31 %
<a href="#">530-199-57400</a>	Improvements Other Than Bldgs	207,700.00	207,700.00	0.00	52,591.26	155,108.74	74.68 %
<a href="#">530-199-57500</a>	Office & Other Equipment	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
	<b>Expense Total:</b>	<b>795,260.00</b>	<b>842,945.00</b>	<b>0.00</b>	<b>195,680.24</b>	<b>647,264.76</b>	<b>76.79%</b>
<b>Fund: 530 - MID-WAY REGIONAL AIRPORT</b>	<b>Surplus (Deficit):</b>	<b>177,660.00</b>	<b>129,975.00</b>	<b>0.00</b>	<b>-134,867.66</b>	<b>-264,842.66</b>	<b>203.76%</b>
	<b>Report Surplus (Deficit):</b>	<b>177,660.00</b>	<b>129,975.00</b>	<b>0.00</b>	<b>-134,867.66</b>	<b>-264,842.66</b>	<b>203.76%</b>

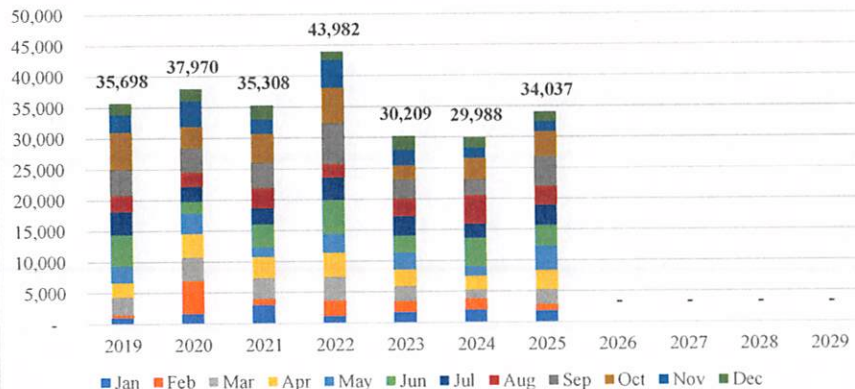
**Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
<b>Fund: 530 - MID-WAY REGIONAL AIRPORT</b>						
Revenue	972,920.00	972,920.00	0.00	60,812.58	-912,107.42	93.75%
Expense	795,260.00	842,945.00	0.00	195,680.24	647,264.76	76.79%
<b>Fund: 530 - MID-WAY REGIONAL AIRPORT Surplus (Deficit):</b>	<b>177,660.00</b>	<b>129,975.00</b>	<b>0.00</b>	<b>-134,867.66</b>	<b>-264,842.66</b>	<b>203.76%</b>
<b>Report Surplus (Deficit):</b>	<b>177,660.00</b>	<b>129,975.00</b>	<b>0.00</b>	<b>-134,867.66</b>	<b>-264,842.66</b>	<b>203.76%</b>

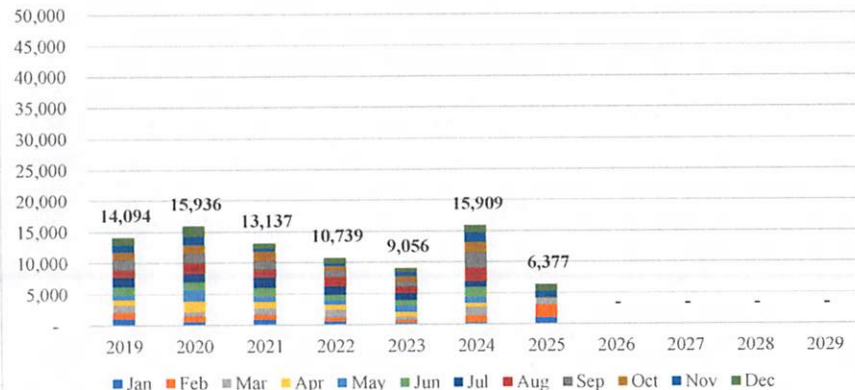
### Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
530 - MID-WAY REGIONAL AIRPOI	177,660.00	129,975.00	0.00	-134,867.66	-264,842.66
Report Surplus (Deficit):	177,660.00	129,975.00	0.00	-134,867.66	-264,842.66

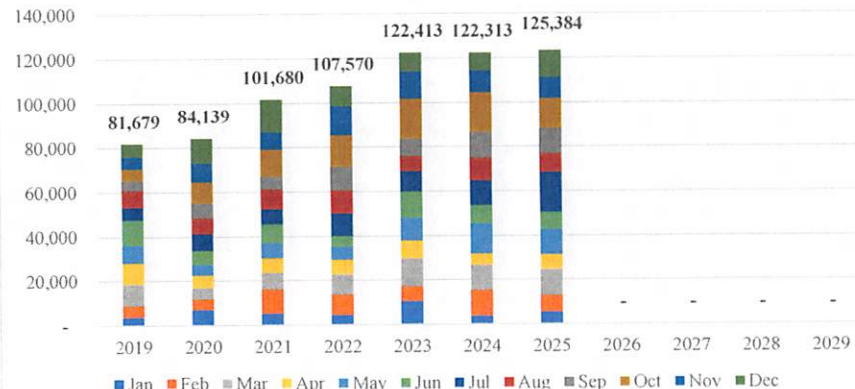
### AVAGAS



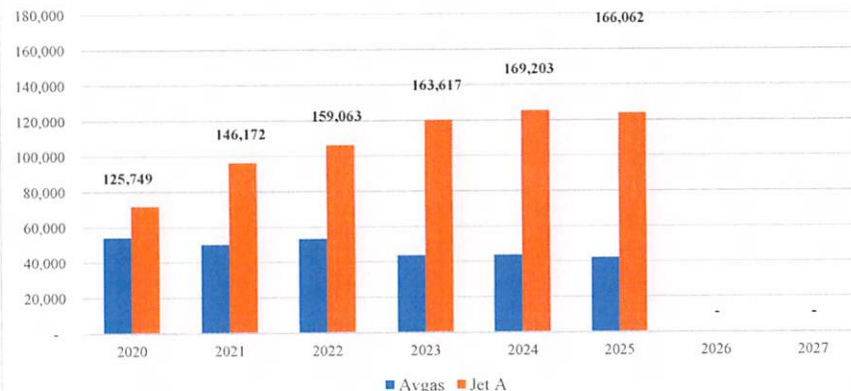
### AVGAS SELF-SERVE



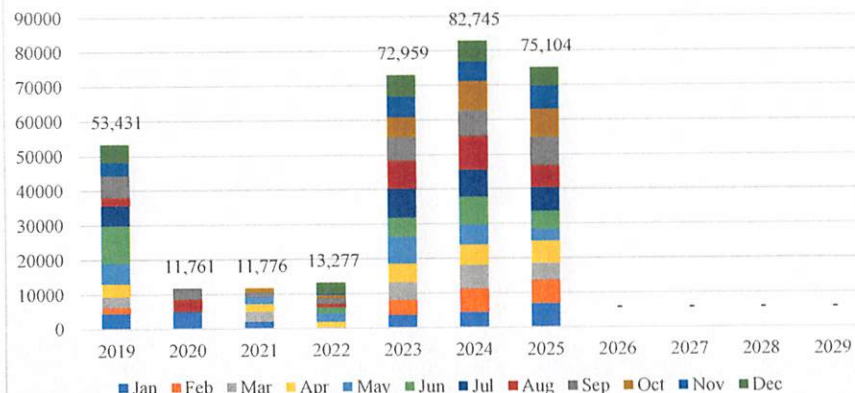
### JET



### FISCAL YEAR TOTAL GALLONS SOLD



### OPERATIONS



**Date Range Selection**

12/1/2025 12/31/2025

# Mid-Way Regional Airport (KJWY)

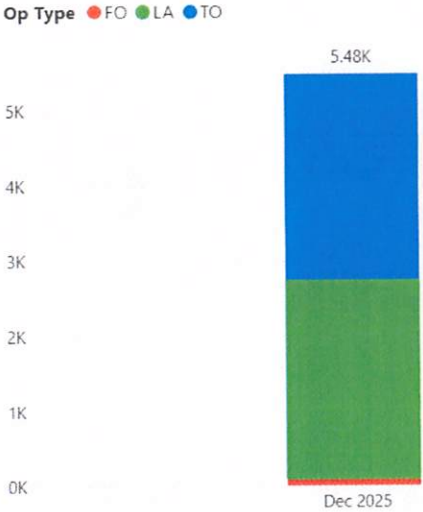


## Board Reports

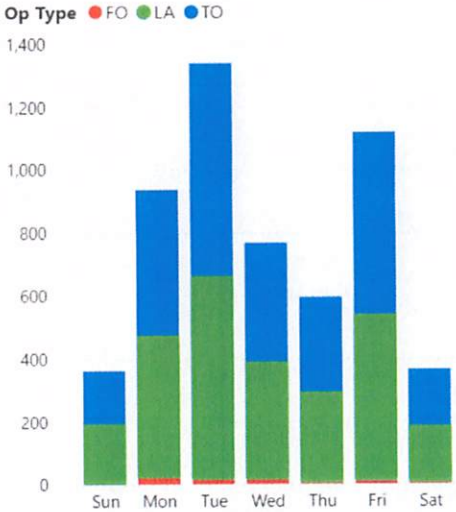
Ops Last Calendar Year  
**53,325**

Ops YTD  
**(Blank)**

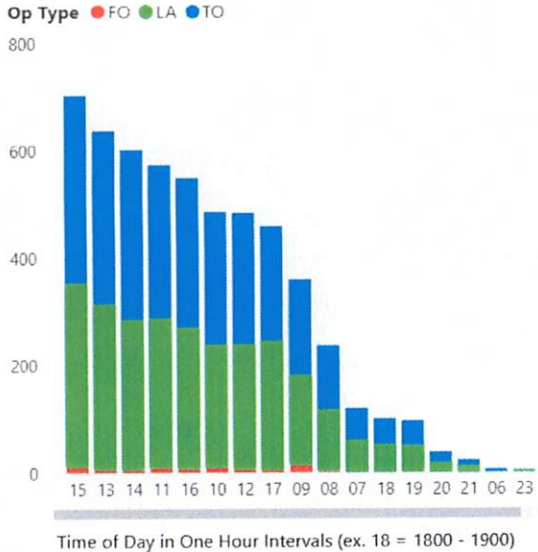
By Month



By Day



By Time



Ground Tracks

Provided By: **AIRPORT**  
MONITORING SYSTEMS

For More Information:  
info@airportmonitoring.com  
855-5HelpGA (543-5742)

**Date Range Selection**

12/1/2025 12/31/2025

## Mid-Way Regional Airport (KJWY) Board Reports



63

● Helicopter ● Jet ● Piston ● Turbo-Prop



**Aircraft Type**

- Select all
- Helicopter
- Jet
- Piston
- Turbo-Prop

Press CTRL for Multiple Selection

**Based - Itinerant**

- Select all
- KJWY
- Other

Press CTRL for Multiple Selection

**Runway Used**

18	36	UND
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Press CTRL for Multiple Selection

Provided By: **AIRPORT**  
MONITORING SYSTEMS

For More Information:  
info@airportmonitoring.com  
855-5HelpGA (543-5742)

**Date Range Selection**

12/1/2025 12/31/2025

## Mid-Way Regional Airport (KJWY)

### Aircraft Operations Data



**Operations Count for Date Range**

<b>Based A/C</b>	<b>277</b>
<b>Non-Based A/C</b>	<b>5,204</b>
<b>Business Ops</b>	<b>3,436</b>

Select Business(es) (Ctrl-click for multiple)

Search

- ATKINSON MATTHEW D
- ATP AIRCRAFT 1 LLC
- ATP AIRCRAFT 2 LLC
- ATP AIRCRAFT 4 LLC
- ATP AIRCRAFT 7 LLC

**5010 Aligned Count for Date Range**

<b>100 Air Carrier</b>	<b>17</b>
<b>102 Air Taxi</b>	<b>52</b>
<b>103 GA Local</b>	<b>1,991</b>
<b>104 GA Itinerant</b>	<b>3,490</b>
<b>105 Military</b>	<b>26</b>
<b>Total Ops</b>	<b>5,481</b>

(will not add up)

**Based Aircraft, 92**

N Number	Group
N1094W	
N114BJ	
N115WE	
N12GB	
N13400	
N15264	
N155L	
N161BL	
N163SC	
N173SR	
N177TS	
N17AX	
N1827T	

**Estimated Non-ADS-B Traffic 1,261 ( 23% of the Traffic)**

Runway Used

18	36	UND
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Press CTRL for Multiple Selection

Aircraft Registration Data  
From FAA.gov

Provided By: **AIRPORT**  
MONITORING SYSTEMS

For More Information:  
info@airportmonitoring.com  
855-5HelpGA (543-5742)

**Date Range Selection**

12/14/2025 12/20/2025

# Mid-Way Regional Airport (KJWY)



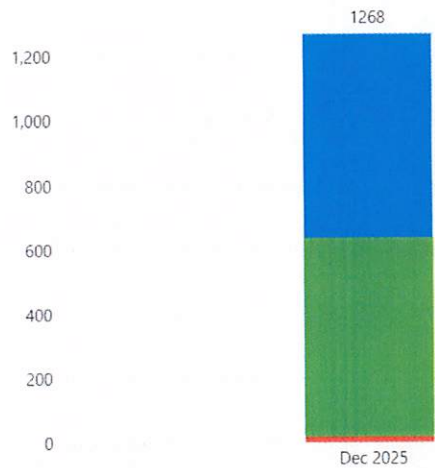
## Board Reports

Ops Last Calendar Year  
N/A

Ops YTD  
1,268

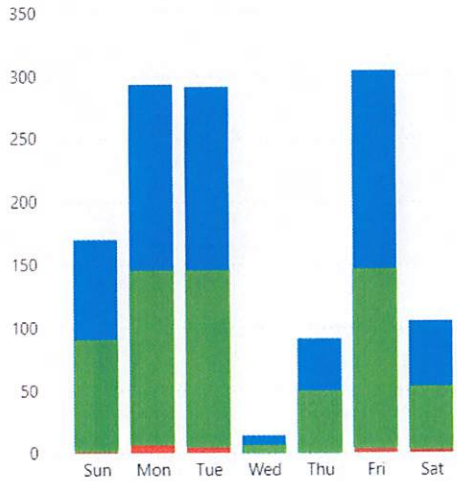
By Month

Op Type ● FO ● LA ● TO



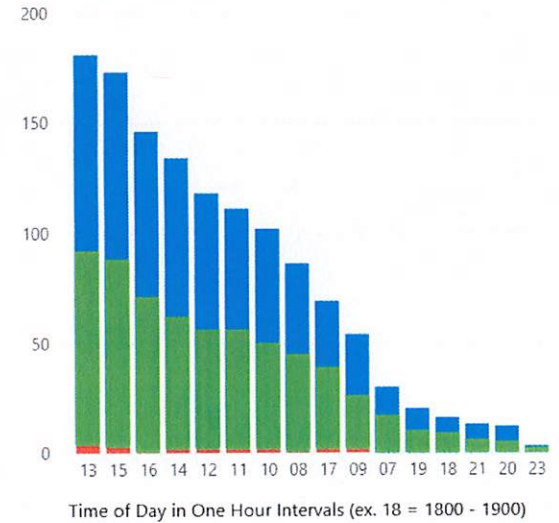
By Day

Op Type ● FO ● LA ● TO



By Time

Op Type ● FO ● LA ● TO



Ground Tracks

Provided By:



For More Information:

info@airportmonitoring.com  
855-5HelpGA (543-5742)

Date Range Select

# Mid-Way Regional Airport (KJWY)



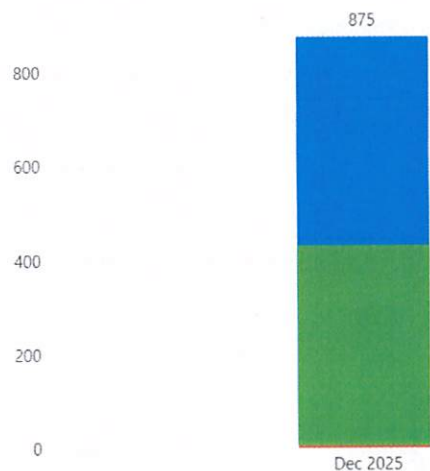
## Board Reports

Ops Last Calendar Year  
N/A

Ops YTD  
875

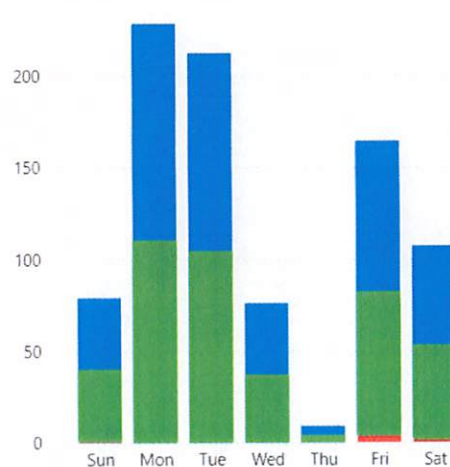
By Month

Op Type FO LA TO



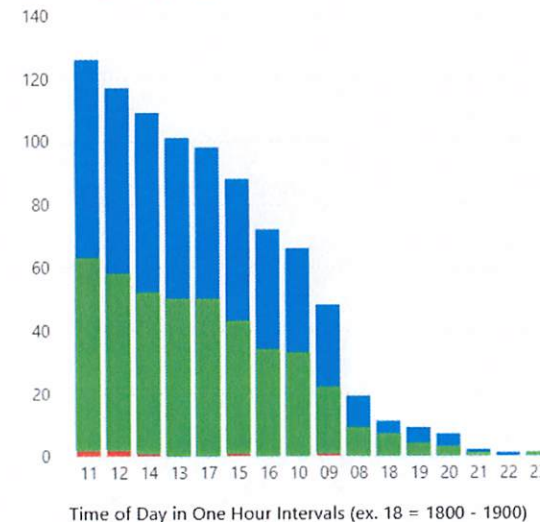
By Day

Op Type FO LA TO



By Time

Op Type FO LA TO



Ground Tracks

Provided By:



For More Information:

info@airportmonitoring.com  
855-5HelpGA (543-5742)

**Date Range Selection**

12/14/2025 12/20/2025

# Mid-Way Regional Airport (KJWY) Board Reports



≡ ☰

● Jet ● Piston ● Turbo-Prop



**Aircraft Type**

- Select all
- Jet
- Piston
- Turbo-Prop

Press CTRL for Multiple Selection

**Based - Itinerant**

- Select all
- KJWY
- Other

Press CTRL for Multiple Selection

**Runway Used**

18	36	UND
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Press CTRL for Multiple Selection

Provided By: **AIRPORT**  
MONITORING SYSTEMS

For More Information:  
info@airportmonitoring.com  
855-5HelpGA (543-5742)

**Date Range Selection**

12/21/2025 12/27/2025

# Mid-Way Regional Airport (KJWY) Board Reports



● Helicopter ● Jet ● Piston ● Turbo-Prop



**Runway Used**

18	36	UND
----	----	-----

Press CTRL for Multiple Selection

**Aircraft Type**

- Select all
- Helicopter
- Jet
- Piston
- Turbo-Prop

Press CTRL for Multiple Selection

**Based - Itinerant**

- Select all
- KJWY
- Other

Press CTRL for Multiple Selection

Provided By: **AIRPORT**  
MANAGEMENT SYSTEMS

**For More Information:**  
info@airportmonitoring.com  
855-5HelpGA (543-5742)

**Date Range Selection**

12/14/2025 12/20/2025

## Mid-Way Regional Airport (KJWY)

### Aircraft Operations Data



#### Operations Count for Date Range

<b>Based A/C</b>	<b>63</b>
<b>Non-Based A/C</b>	<b>1,205</b>
<b>Business Ops</b>	<b>862</b>

*Select Business(es) (Ctrl-click for multiple).*

Search

- N7293L LLC
- NARON ROBERT W
- NATIONAL TRAINING 1 LLC
- NEXGEN AVIATION LLC

#### 5010 Aligned Count for Date Range

<b>100 Air Carrier</b>	<b>1</b>
<b>102 Air Taxi</b>	<b>4</b>
<b>103 GA Local</b>	<b>437</b>
<b>104 GA Itinerant</b>	<b>831</b>
<b>105 Military</b>	<b>10</b>
<b>Total Ops</b>	<b>1,268</b>

(will not add up)

#### Based Aircraft, 92

N Number	Group
N1094W	
N114BJ	
N115WE	
N12GB	
N13400	
N15264	
N155L	
N161BL	
N163SC	
N173SR	
N177TS	
N17AX	
N11027T	

Runway Used

18	36	UND
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Press CTRL for Multiple Selection

**Estimated Non-ADS-B Traffic** **292** ( 23% of the Traffic)

Aircraft Registration Data  
From FAA.gov

Provided By: **AIRPORT**  
MONITORING SYSTEMS

For More Information:  
info@airportmonitoring.com  
855-5HelpGA (543-5742)

**Date Range Selection**

12/21/2025 12/27/2025

## Mid-Way Regional Airport (KJWY)

### Aircraft Operations Data



#### Operations Count for Date Range

<b>Based A/C</b>	<b>60</b>
<b>Non-Based A/C</b>	<b>815</b>
<b>Business Ops</b>	<b>471</b>

Select Business(es) (Ctrl-click for multiple.)

Search

Select all

AB PROP PLANE I LLC

AERO CARDINALIS INC

AMERIFLYERS OF TEXAS INC

#### 5010 Aligned Count for Date Range

<b>100 Air Carrier</b>	<b>(Blank)</b>
<b>102 Air Taxi</b>	<b>2</b>
<b>103 GA Local</b>	<b>335</b>
<b>104 GA Itinerant</b>	<b>540</b>
<b>105 Military</b>	<b>(Blank)</b>
<b>Total Ops</b>	<b>875</b>

(will not add up)

#### Based Aircraft, 92

N Number	Group
N1094W	
N114BJ	
N115WE	
N12GB	
N13400	
N15264	
N155L	
N161BL	
N163SC	
N173SR	
N177TS	
N17AX	
N1027T	

#### Estimated Non-ADS-B Traffic

**201**

( 23% of the Traffic)

Runway Used

18	36	UND
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Press CTRL for Multiple Selection

Aircraft Registration Data  
From FAA.gov

Provided By: **AIRPORT**  
SYSTEMS

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**Monthly Airport Operations and Projects Report November 2025**  
**Attachment A - Airport Projects**

<b>Project Name</b>	<b>Description</b>	<b>Status</b>	<b>Funding</b>
New Lease Roll Out	Updated leases sent for signature	Receiving signed leases. Total -43 out of 65 We will be sending ammendments to the lease regarding additional liability insurance to those that have signed. Those we have not received will get a new lease with the requirement removed.	Airport
Pavement Project	Seal coat, striping and rehabilitation of pavement. RWY, TWY and Ramp areas.	Received a preliminary timeline for the project. Phase 1 is anticipated to begin Feb 2nd- Feb 20th. Phase 2 is slated for March 23rd-29th for final markings.	TxDOT Grant
Self-Service Fuel Expansion	Request for Proposals for the design of a 12,000 gallon self-service fuel island.	Currently working on bid documents for the construction phase of the project.	2022 IJJA Funds
Self-Service Fuel	Self-Service Avgas has been out of service since March. After numerous attempts for repair, it has been determinded that the fuel dispenser should be replaced.	The Self-Service fuel is now operational	Airport
Roof Repairs	The next phase of roof repairs will be on building 690. Hangars 41-52, 53,54 & 55.	The RFQ will be advertised November 15th and 22nd with the bid opening on Dec 2nd.	Airport
Management Software	Management Software to help track leases, inspections and invoicing.	Beginning the setup process.	Airport

**Monthly Airport Operations and Projects Report November 2025**  
**Attachment A - Airport Projects**

<b>Project Name</b>	<b>Description</b>	<b>Status</b>	<b>Funding</b>
Gate Access	Replace gate controllers with card/fob access.	Receiving quotes for the replacement of the current keypads and the installation of a new gate operator for ramp access.	Airport

**Monthly Airport Operations and Projects Report January 2026**  
**Attachment A - Airport Projects**

<b>Project Name</b>	<b>Description</b>	<b>Status</b>	<b>Funding</b>
New Lease Roll Out	Updated leases sent for signature	Receiving signed leases. Total -43 out of 65 We will be sending ammendments to the lease regarding additional liability insurance to those that have signed. Those we have not received will get a new lease with the requirement removed.	Airport
Pavement Project	Seal coat, striping and rehabilitation of pavement. RWY, TWY and Ramp areas.	Received a preliminary timeline for the project. Phase 1 is anticipated to begin Feb 2nd- Feb 20th. Phase 2 is slated for March 23rd-29th for final markings.	TxDOT Grant
Self-Service Fuel Expansion	Request for Proposals for the design of a 12,000 gallon self-service fuel island.	Currently working on bid documents for the construction phase of the project.	2022 IJA Funds
Roof Repairs	The next phase of roof repairs will be on building 690. Hangars 41-52, 53,54 & 55.	The bids have been opened and once approved the repairs will be scheduled.	RAMP Grant
Management Software	Management Software to help track leases, inspections and invoicing.	Due to the holidays the training and set up process is still underway.	Airport
Gate Access	Replace gate controllers with card/fob access.	Once the quotes are reviewed a PO will be issued for the project to begin.	Airport