MIDWAY REGIONAL AIRPORT (JWY)
HANGAR WAITING LIST POLICY

The Hangar waiting list policy is designed to provide a simple and fair process for aircraft owners to be placed on a waiting list for hangars at Midway Regional Airport. The Airport currently owns and leases approximately 70 aircraft storage hangars. The hangar units come in varying sizes, but are basically labeled and priced t-hangar, box hangar, and large box hangar.   All hangar storage is available on a first-come, first-serve basis, and because demand is often greater than availability, it is mandatory to be on the waiting list in order to be assigned a hangar to lease. Airport policy is to process the waiting lists by date (and time if necessary) that the application was submitted. Hangars will be assigned in that order. All waiting lists are available for review in the Airport Operations Office during normal business hours (8:00 a.m. to 4:30 p.m.)

Hangar Sizes and Descriptions:

The hangar units have various amenities and features. Some have been improved over the years to include drywall or painted floors, others have not. The sizes of the available hangars are:

T-hangar   39' x 33' $308.00 per/month

T-hangar   47' x 33' $363.00 per/month

T-hangar   45' x 39' $470.00 per/month

Box hangar   3111 sq. ft. $935.00 per/month

Box hangar   4225 sq. ft. – sprinkled, powered doors, maintenance allowed - $1,700.00
                              Per/month

Box hangar   4620 sq. ft – powered doors - $1,089.00 per/month

Some box hangars have individual water or electrical meters, and are charged individually for their use.

Current as of August 1, 2022. Rates are subject to change.

Application Procedure:

All parties interested in a hangar must complete the attached waiting list application form with a current mailing address, telephone numbers, email address, and aircraft information. If a partnership or corporation is intending to be the lessee, all partners' names and/or the corporate

name shall be listed on the application. Waiting list applicants are also required to select the size or category of hangar needed as identified on the waiting list application. More than one selection is allowed.

The Airport Board reserves the right to give consideration to applicants who have larger aircraft when larger hangars become available. It is therefore possible that someone lower on the list with a larger aircraft may be placed ahead of someone in order to maximize the hangar use.

A deposit is required for all waiting list applicants. The deposit is $25 and will be applied to the first month's rental payment once the applicant receives a hangar.   All notification correspondence will be accomplished via phone or email. It is the applicant's responsibility to provide a notice of telephone number or email changes.

Notices of Availability/Acceptance:

- When a hangar becomes available, the individual at the top of the hangar waiting list will receive notification of availability and have (5) business days to respond.

- Within three (3) business days of acceptance, the applicant must enter into a "Hangar Rental Agreement". Failure to complete the rental agreement will result in removal from the waiting list with no further rights to hangar storage under the current application.

<div align="center">**or**</div>

- The applicant may choose to opt out the first time and remain on the waiting list in the same order. A second opt out will place the applicant on the bottom of the list. A third opt out will remove the applicant from the list.

- After five (5) business days from notification attempt, with *no* response, the applicant will be placed on the bottom of the hangar waiting list and the hangar will be offered to the next applicant.

A written request to the Airport is required for all withdrawals from the waiting list. If the applicant withdraws from the list prior to being offered a hangar, the deposit will be refunded.

There will be no deposit refund in the event that a hangar is offered and the applicant withdraws from consideration, or if an applicant fails to notify within five (5) business days. The deposit will be forfeited to cover administrative costs.

When the applicant accepts a hangar assignment, they will be required to show proof of ownership or lease of the aircraft that will occupy the hangar and sign a Hangar Rental Agreement. If the applicant does not own an aircraft at the time of the assignment, they will be given sixty (60) days to provide satisfactory documentation of ownership or will forfeit the hangar assignment. The aircraft must be based at Mid-Way Regional Airport.

MIDWAY REGIONAL AIRPORT (JWY)
HANGAR WAITING LIST APPLICATION

Last Name: _____ First Name: _____ MI: _____

Address: _____

Telephone: (H) _____ - _____ Telephone: (C) _____ - _____

Email Address: _____

Aircraft Type: _____ N#: _____

Aircraft dimensions: Wingspan: _____ ft Height: _____ ft Length: _____ ft

Select size of hangar you would prefer: **Maintenance is only allowed in the 4225 sq. ft. Box Hangars

T-Hangar 39' x 33' _____   T-Hangar 47' x 33' _____   T-Hangar 45' x 39' _____
                                                                    (powered doors)

Box Hangar 3111 sq. ft. _____

Box Hangar 4225 sq. ft. (sprinkled, powered doors, maintenance allowed) _____

Box Hangar 4620 sq. ft. (powered doors)_____

If partnership, names of all partners:

_____   _____
_____   _____

If corporation, name of corporation:

_____

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I have read, understand, and agree to comply with the policy governing the waiting list for aircraft hangar rentals at Midway Regional Airport.

As required by the waiting list policy, I have enclosed a $25 deposit. I understand that this will be applied to my first month's rental payment once I receive a hangar. I further understand that there will be no deposit refund in the event that a hangar is offered and I withdraw from consideration, or if I fail to notify within five (5) business days. If I withdraw from the list prior to being offered a hangar, the deposit will be refunded. A written request to the airport is required for all withdrawals from the waiting list.

_____   _____
Applicant Signature   Date

(Amended July 1, 2019)

Airport Use Only

Received by: _____   Date/Time: _____ / _____
Fee Paid: $_____