

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, August 11, 2022, at 4:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Drew Sambell, Chair
 Alex Smith, Vice Chair
 Michael Williams, Secretary
 Randall Porche
 Nanette Paghi
 Jennifer Chelwick
 Joshua Tate

Others Present: Tammy Bowen, Airport Operations Assistant
 Richard Abernethy, Director of Administrative Services, City of Waxahachie
 Clyde Melick, Assistant City Manager, City of Midlothian
 Walter Darrah, Council Member, City of Midlothian
 Billie Wallace, Council Member, City of Waxahachie
 Anna Hammonds, Council Member, City of Midlothian
 Warren Ketteman, Sr. Director, Economic Development, City of Waxahachie
 Kyle Kinateder, President, Midlothian Economic Development
 Alyn Nix, President, Midlothian Community Development Corporation

Call to Order: Chair Drew Sambell called the meeting to order.

Invocation: Chair Drew Sambell gave the invocation.

Public Comments: Mr. Carroll Lamb, Jr., with Trojan Phylers, shared that on September 9th and 10th, there will be several aircraft flying into the Airport for a private informal gathering. They have invited several former veterans that have flown T-28 aircraft in the past and will be giving them the opportunity to fly in one again.

Mr. Kevin Sills, Airport Tenant, mentioned that during the last couple of meetings he talked about how the public should be able to speak during agenda items. He shared that he read the Roberts Rules and it allows for special rules of order, but would take the majority of the Board to pass it. Mr. Sills concluded that he would like to write up and submit a proposal to be considered by the Board.

Mr. Kyle Kinateder, President, Midlothian Economic Development, shared that on September 1, Midlothian Economic Development in partnership with MISD will be putting on a workforce event with industrial employers. They would like to invite the employers at the Airport to join in.

CONSENT AGENDA:

- Minutes of Meeting Scheduled July 14, 2022
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

Ms. Jennifer Chelwick made a motion to approve the Consent Agenda with the removal of the Manager's Report and FBO Report over to the Regular Agenda; second by Vice Chair Alex Smith. All Ayes.

REGULAR AGENDA:

Manager's Report: Secretary Michael Williams asked for more details on the water leak in the Terminal. Ms. Tammy Bowen explained that the leak was under the foundation. The biggest part of the cost was removing the concrete and digging an access hole of 11 to 12 feet to make the repairs. The plumbing repair cost was not a part of the loss and was considered a wear item that failed. The total cost for repairs was \$8,550 but TML only paid out \$1,396 after our \$2,500 deductible. Mr. Richard Abernethy noted that the water heater was in really bad shape, so we opted to replace it. The water heater was not covered by insurance.

Secretary Michael Williams asked about the crew cars. He mentioned that the Cities were looking into providing some new ones. Mr. Clyde Melick and Mr. Richard Abernethy shared that the Cities do not have any spare patrol cars at this time. Mr. Melick mentioned that they could get with Cheryl from the City of Midlothian's Purchasing Department to see if it would be possible to negotiate a monthly Hertz deal on a fleet vehicle. Mr. Abernethy also indicated that TML would not commit to insuring new vehicles.

Ms. Jennifer Chelwick asked why the runway operations/security cameras were down for ten days in July. Ms. Tammy Bowen explained that the Airport lost power during the big storm on July 14. The computer had to be rebooted once she returned from vacation. Ms. Bowen mentioned that the Operations count is not always accurate. There are some days that it does not report counts. There were discussions of upgrading the camera system before Mr. Darrell Phillips left.

Secretary Michael Williams asked for more information on Airport signage. Ms. Tammy Bowen explained that before Mr. Darrell Phillips left he asked that she obtain estimates to have the lighted sign at Hwy 287 and Rex Odom Road freshened up. Since then she noticed a big hole in the sign. Quickway is working on coming up with some designs and estimates for replacing the sign. The Board suggested to check with Jyro Signs in Midlothian for another quote.

FBO Report: Mr. Randall Porche noted that the FBO report shows a pretty good size uptick in Jet A fuel sales. He asked if it was due to increased corporate traffic. Mr. Ken Lantz with Southern Star Aviation explained that it is a combination of both fuel sales to Airborne Imaging and sales to corporate traffic. Airborne continues to add Saab 340s to their fleet and their flying has increased.

Vice Chair Alex Smith made a motion to approve the Manager's Report and FBO Report as presented; second by Mr. Randall Porche. All Ayes.

Recognition of Outgoing Board Member, Mr. Larry Huntley: Chair Drew Sambell stated that he would like to publicly recognize outgoing Board Member, Mr. Larry Huntley. He served with integrity, service before self and excellence. Chair Sambell shared that he would be presenting a plaque to Mr. Huntley.

Election of Officers: Chair Drew Sambell noted that for the longest time on this Board we elected our officers at the beginning of the new year when we would get new people on the Board. It has come to our attention that the Joint Airport Agreement says that it must be done in August of each year.

Ms. Jennifer Chelwick nominated Ms. Nanette Paghi as Chair; second by Mr. Alex Smith. All Ayes.

Ms. Jennifer Chelwick nominated Mr. Alex Smith as Vice Chair; second by Randall Porche. All Ayes.

Mr. Randall Porche nominated Mr. Michael Williams as Secretary; second by Ms. Jennifer Chelwick. All Ayes.

Chair Drew Sambell introduced the newest Board Member, Mr. Josh Tate. Mr. Tate shared that he works for Bell Helicopter out of Arlington. He is also President of Eagles Nest Airport. He is a passionate aviator and looks forward to participating on the Board.

Executive Session: The Board convened into Executive Session to discuss personnel matters for Mid-Way Airport Manager as permitted by the Texas Government Code, Section 551.074 and to deliberate economic development negotiations as permitted by the Texas Government Code, Section 551.087, at 4:27 p.m.

Reconvene to take any Necessary Action Resulting from Executive Session: The Board reconvened from Executive Session at 4:59 p.m. No action was taken.

Comments by the Airport Board and Airport Administration: Ms. Nanette Paghi said that it was brought to her attention that if a Board Member is going to miss a meeting and you have the means to call in or Zoom in, it would need to be on the agenda. Ms. Paghi informed the Board that she might miss the September meeting, but she will be available to call in or Zoom in.

Secretary Michael Williams suggested that the Board appoint a committee to help with organizing the Pancake Breakfast Fly-In for next year, since it was so big this year.

Adjournment: There being no further business,

Ms. Nanette Paghi made a motion to adjourn; second by Ms. Jennifer Chelwick. All Ayes.

Respectfully submitted, Ms. Tammy Bowen, Airport Operations Assistant

