

## MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Tuesday, October 6, 2009, at 4:00 p.m. at the Mid-Way Regional Airport, 131 Airport Drive.

Members Present: Paula Baucum, Chairman  
Aubrey Price, Vice Chairman  
George Kent, Secretary  
Jim Polewchak  
Kent McGuire  
Gary Richter

Members Absent: Dale Stevenson

Others Present: Andy Biery, Airport Manager  
Tammy Bowen, Airport Operations  
Chris Dick, Finance Director, City of Midlothian  
Ken Chambers, Councilman, City of Midlothian  
Jonathan Farmer, Design Engineer, KSA Engineers

Opening: Chairman Paula Baucum called the meeting to order and George Kent gave the invocation.

Election of Officers: Officers were elected to replace the positions of Glynn Hall and Mark Morgan.

George Kent moved to nominate Aubrey Price as Vice Chairman; second by Jim Polewchak. All Ayes.

Paula Baucum moved to nominate George Kent as Secretary; second by Jim Polewchak. All Ayes.

### Board Announcements:

Paula Baucum informed the Board that Meals-on-Wheels of Ellis and Johnson County has voiced their desire to have their fund raiser for Ellis County at the Airport during the last Saturday in March.

Public Comments: There were no public comments.

### Minutes:

Jim Polewchak moved to approve the Minutes of September 1, 2009 with corrections; second by George Kent. All Ayes.

Financial Report: A financial report was reviewed by the Board. The FY 2010 proposed budget was provided to the Board. Andy Biery asked that the Board review the proposed budget allocations and consider adopting it at the next Board meeting.

Manager's Report: Andy Biery reported:

Airport Operations and Airport Maintenance for the month of September.

A letter was sent out to all of the tenants concerning the runway construction schedule. A report will be available next month once we have received more responses back concerning the impact to tenants from the planned construction schedule.

The City of Waxahachie has implemented a mandatory furlough program for 2009-2010 budget year which will affect the Airport City employees. It will be required that each employee schedule (12) unpaid days (one each month) beginning October, 2009.

A letter was received from Dallas FSDO notifying that the aerobatic box waiver was cancelled, due to it specifically naming Cam Fearis as the responsible party. The Airport has re-applied. On October 9, 2009 there will be a meeting with Richard Payton, Dallas FSDO (FAA) to discuss the renewal of the application, whose name would be best listed as the responsible party and additional questions/restrictions. It will probably be another four weeks before the box is back up.

Andy Biery attended the Aviation Summit on October 1<sup>st</sup> which was hosted by the North Central Texas Council of Governments. On October 21 and 22, Jim Polewchak and Andy will attend the 2009 NBAA convention in Orland, Florida. Andy has plans on attending the FAA Southwest Region Annual Fall meeting on October 7<sup>th</sup> and the NTAMC committee meeting on October 8<sup>th</sup>.

Bids to award the runway extension contract to Austin Road and Bridge: Jonathan Farmer from KSA Engineers was present to recommend the winning bidder to the Board for the runway extension project. There were a total of eleven bids. The projected cost for the construction was \$8,000,000 and the lowest bid came in at \$4,321,318.75 which included three alternates. The winning bidder was Austin Road and Bridge. Jonathan estimates that the pre-construction conference will take place around the middle of November with the runway construction starting around the first of December. Paula suggested that the ground breaking ceremony be scheduled around the time of the conference.

Aubrey Price moved to approve awarding the bid for the runway extension contract to Austin Road and Bridge, as low bid, per the recommendation of KSA, including the three alternatives; second by George Kent. All Ayes.

FY 2010 Terminal Renovation Project/Funds: Andy Biery said that he will be meeting with TxDOT in Austin on October 14<sup>th</sup> for a terminal building project implementation meeting. TxDOT has agreed to give the Airport a \$400,000 Terminal Building Grant for 2010. Andy said that the two Cities, the FBO and himself are in agreement that the best approach would be to get the plans drawn, install a fire suppression system and install a café in 2010, which would use approximately \$260,000 (half Airport funds, half TxDOT funds). The source of the Airport funding would be the rest of the FY 2010 operating funds that is normally used for RAMP projects and the remainder would come from the Airport's reserve funds. Andy said that TxDOT will be the agent on the project and the Airport will need to hire a consultant to be the guide over the project. The Board appointed a three member working committee for this project. One of the jobs of this committee will be to make recommendations for which projects should be accomplished in 2010. After a lengthy discussion on this item;

George Kent moved to approve appointing Kent McGuire, Jim Polewchak and Paula Baucum to a Terminal Building Renovation Project Committee; second by Aubrey Price. All Ayes.

Airport Rule and Regulations: After discussion on the suggested changes,

Jim Polewchak moved to accept the amended Airport Rules and Regulations; second by Gary Richter. All Ayes.

Runway Safety Areas, use as landing/staging area: Carol Walker presented a proposal to the Board for an alternative staging area for glider operations.

Aubrey Price moved to approve the proposed landing and staging area for glider and banner towing operations; second by Paula Baucum. All Ayes.

Backup Power Generator/Timing: Andy Biery said that a backup power generator has not been included in the 2010 budget and that if the Board wants it to be included, the budget will need to be re-evaluated. The recommendation of the Board was for Andy to look into the purchase of a generator for 2010 that would operate off of the tractor.

Adjournment: There being no further business,

Jim Polewchak moved to adjourn; second by George Kent. All Ayes.

