

## MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Tuesday, January 12, 2010, at 4:00 p.m. in the Administrative Conference Room at Midlothian City Hall, 104 West Avenue E, Midlothian, Texas.

Members Present: Paula Baucum, Chairman  
Aubrey Price, Vice Chairman  
George Kent, Secretary  
Dale Stevenson  
Jim Polewchak  
Kent McGuire  
Gary Richter

Others Present: Andy Biery, Airport Manager  
Tammy Bowen, Airport Operations  
Ray Brindle, Tenant Liaison  
Chris Dick, Finance Director, City of Midlothian  
Andrew Branca, Reporter, Waxahachie Daily Light

Opening: Chairman Paula Baucum called the meeting to order and George Kent gave the invocation.

Board Announcements: Jim Polewchak and Paula Baucum gave their assessment of the Ground Breaking Ceremony for the Runway Expansion.

### Public Comments:

Charles Crist, 1903 Alexander Dr, Waxahachie, TX, registered as a speaker, expressed his interest in being able to obtain a copy of the Board agenda packets before Board meetings occur and wanted to find out what the procedure would be to do so. Paula Baucum said that she would look into it and find out if there is anything that the Airport can do to be more public.

Don Snodgrass, 106 Creekview Dr, Waxahachie, TX, registered as a speaker, asked the Board if they knew the name of the local FAA representative for Mid-Way Airport. Mr Snodgrass also had questions concerning the runway expansion and how one would go about getting on the Airport Board.

### Minutes:

Jim Polewchak moved to approve the Minutes of December 1, 2009 as presented; second by Gary Richter. All Ayes.

Financial Report: A financial report was reviewed by the Board. Paula Baucum asked that the report reflect the date that the fiscal year starts. Ray Brindle was curious why the rental income for box hangars was already showing at 52%.

Manager's Report: Andy Biery reported:

Airport Operations and Airport Maintenance for the month of December.

Runway and Taxiway Expansion Construction : There were several issues to resolve getting started. Fence lines needed to be moved, cattle on the north end of the airport needed to be moved and asbestos was found in the house to be torn down, but they are about three weeks ahead of schedule. Rodriguez Engineering had taken some samples, which had showed that they would be digging top soil the first five to six feet. This was not the case and so the contractor is trying to negotiate for some extra payment for rock excavation.

The Airport now has a backup power generator for power outages. Estes Electric will be doing the installations needed, so that it can be hooked up in various places.

TCEQ Visit: The Texas Commission on Environmental Quality visited the Airport unannounced to investigate allegations of a purposeful dumping of hazardous wastes. The Airport passed with only minor infractions, which were corrected and resolved on the spot. A letter was received closing the investigation. They also looked at other areas of interest, which in our case was compliance with our Letter of Agreement with them to monitor storm water discharge and ensure it is maintained pollution free.

Rules and Regulations Review: A letter was received from Waxahachie Legal and the Airport Attorney confirming that the changes to the Rules and Regulations are within FAA and TxDOT guidance. There were no suggested changes in the final review.

Funding Plan for Terminal Building Renovation: Andy Biery said that the plan is to use the remaining funds from the runway extension project for year one, use fund balance for year two and additional contribution of \$75,000 per City to complete the project in year three. The plan has backing of the Terminal Renovation Sub-Committee, support of each City Manager and will be presented to Councils for approval.

Jim Polewchak moved to approve the funding plan for the terminal building renovation, which then will be taken to both Cities for their approval; second by Gary Richter. All Ayes.

Expenditure for Asbestos Abatement: Andy Biery said that a survey was conducted by Compliance Partners. They identified multiple areas requiring abatement at a cost of \$800. Abatement is broken into multiple cost areas, which requires fee payment to the EPA of \$1,700, hiring a consultant to monitor air quality and completeness and the actual abatement contractor. Multiple bids were received for each portion. Funding source for these costs will be in the form of a refund from the overage currently being held by TxDOT for excesses in the runway extension grant account.

Gary Richter moved to approve the bid from HP Envirovision for abatement in the amount of \$14,610 and the consultant bid from Compliance Partners for the amount of \$3,500, not to exceed the total amount of \$18,910; second by Dale Stevenson. All Ayes.

Expenditure to Update the Storm Water Pollution Prevention Plan: Andy Biery said that the SWPP is necessary to maintain compliance with requirements of State Environmental regulation. The old plan is outdated and not descriptive of the facility. This expense is RAMP eligible and would be reimbursed by TxDOT at 50%.

Gary Richter moved to approve the expenditure to Brock Environmental Services in the amount of \$2,250 to update the Storm Water Pollution Prevention Plan; second by George Kent. All Ayes.

Airport Hangar Leases: Andy Biery asked that the remainder of the Board/tenants send their comments to him within the next week, so that he can compose a draft of a new lease including the comments. Paula Baucum suggested having a workshop to review the draft once completed.

Pancake Breakfast Fly-In/Balloon Festival: The Board agreed that the vendor fee of \$10, which is required by the "Guideline for Public Use of Mid-Way Regional Airport", should be increased to a minimum of \$50, however, the Board decided that they would not impose the additional fee on the Summer Balloon Classic this year, since they have already began planning the 2010 event based on the current guidelines.

Aubrey Price moved to approve the Pancake Breakfast Fly-In for 2010, to be held the first Saturday in June and the Balloon festival the following weekend. The cost of the tickets for the fly-in will be children two and under free, children ages three to seven \$3 and eight and above will be \$6; second by George Kent. All Ayes.

Adjournment: There being no further business,

Dale Stevenson moved to adjourn; second by Aubrey Price. All Ayes.

